

# RECORD OF PROCEEDINGS

MINUTES OF A REGULAR MEETING OF  
THE BOARD OF DIRECTORS OF THE  
NORTH-WEST FIRE PROTECTION DISTRICT  
HELD  
January 8, 2025

A Regular meeting of the Board of Directors of the North-West Fire Protection District (referred to hereafter as "Board") was convened on Wednesday, the 8<sup>th</sup> day of January 2025, at 6:00 P.M., at Fire Station No. 2, 21455 Highway 285, Fairplay, CO and via Zoom video.

## ATTENDANCE

### Directors in Attendance Were:

Tim Zingler, President (Via Videoconference)  
Jeff Streeter, Vice President (Via Videoconference)  
Maria Mitchell, Treasurer (Via Videoconference)  
Cory Kritzmire, Secretary (Via Videoconference)

### Also in Attendance Were:

Chief Olme; North-West Fire Protection District.  
Captains - Nik Varma, Kyle Stamp (Via Videoconference); North-West Fire Protection District  
Lieutenant - Alex Fernandez (Via Videoconference);  
North-West Fire Protection District.  
Engineers - Greg Dumas, Kevin Essary, Nick Bell (Via Videoconference); North-West Fire Protection  
District.  
Firefighters - Devin Toll; North-West Fire Protection  
District.  
Tiffany Skoglund, Wendy McFarland (Via  
Videoconference); Pinnacle Consulting Group, Inc.  
Emily Powell, Esq., Dino Ross, Esq. (Via  
Videoconference); Ireland Stapleton Pryor & Pascoe,  
PC

Chairman Zingler declared that a quorum of the Board was present, with four of four members in attendance. There is one vacancy on the Board.

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ADMINISTRATIVE MATTERS Call to Order: Chairman Zingler called the meeting to order at 6:00 P.M.

Approval of Agenda: The Board considered the approval

of the agenda. Following review and discussion, upon motion duly made by Director Zingler, seconded by Director Kritzmire, and upon vote, unanimously carried, the agenda was approved as presented.

Disclosure of Potential Conflicts of Interest: Chairman Zingler inquired whether there were any potential conflicts to disclose by Board members present, which have not already been adequately disclosed. There were no such conflicts to disclose.

Minutes: The Board reviewed the minutes of the November 13, 2024, Regular Board meeting. Following review and discussion, upon motion duly made by Director Kritzmire, seconded by Director Mitchell and, upon vote, unanimously carried, the Board approved the minutes of the November 13, 2024, Regular Board meeting, as presented.

Review and Consider Adoption of Resolution Establishing Regular Meeting Dates and Posting Location for 2025: Ms. Skoglund discussed with the Board the Resolution Establishing Regular Meeting Dates and Posting Location for 2025 and answered questions. Following review and discussion, upon motion duly made by Director Kritzmire, seconded by Director Mitchell and, upon vote, unanimously carried, the Board approved the Resolution Establishing Regular Meeting Dates and Posting Location for 2025.

Public Comment: Mr. Dumas, C-shift Engineer, thanked the Board for the year-end bonuses and all that they do to support the District.

Directors' Items: There were no Directors' Items to come before the Board.

EXECUTIVE  
SESSION

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Director Mitchell made a motion to go into executive session pursuant to C.R.S. § 24-6-402(4)(b) and (e) to receive advice of legal counsel and discuss matters subject to negotiation related to the Collective Bargaining Agreement with the Union. Director Kritzmire seconded the motion; motion carried unanimously. The Board went into executive session at 6:06 p.m.

Attorney Powell stated for the record that the executive session constitutes privileged attorney-client communications and will not be recorded.

Present at the executive session were Directors Tim Zingler, Jeff Streeter, Maria Mitchell, and Cory Kritzmire; Chief Olme; District Legal Counsel, Emily Powell and Dino Ross; District Manager, Tiffany Skoglund; and District Accounting Manager, Wendy McFarland.

The Board came out of executive session at 6:52 p.m. No decisions or actions were taken in the executive session. Attorney Ross left the meeting at this time.

DEPARTMENT  
MATTERS

Chief's Report: Chief Olme reviewed her written report with the Board detailing November and December activity, noting there were a total of 64 calls in November: 1 Wildland Fire, 12 Medicals, 26 Vehicle Accidents (3 with injuries) and 25 "Other" calls. There were a total of 63 calls in December: 24 Medicals, 19 Vehicle Accidents (2 with injuries) and 20 "Other" calls.

**Operations/Personnel Matters:** Chief Olme's report noted that the District's responses to short-term rentals account for 4.7% of its total responses for November and 15.9% of its total responses for December, and there was a total of 745 calls for 2024.

**Vehicles/Equipment Status:** Captain Varma reported that that Divine is coming to work on Engine 41 to repair a few minor issues at the station. Currently, they are still working to resolve Engine 42's overheating and leaking issues. They have a quote prepared for the parts for the Ladder Engine. Captain Varma will send all quotes to Chief Olme once they are received. All first-out vehicles are in service except Engine 41.

**Station Nos. 1 and 2/Facilities:** Chief Olme had nothing to report on the Stations or Facilities this month. She reported she is working on obtaining an appraisal for the vacant land owned by the District.

**Grant Funds:** Chief Olme had nothing to report on

Grant Funds this month.

**HazMat:** Chief Olme had nothing to report on Hazmat this month.

**Fire Prevention/Public Education:** Chief Olme reported that the monthly school Risk Watch program is ongoing.

**Training:** Chief Olme reported that Colorado Fire Incident Management Academy is being held in Colorado Springs. Wildland Coordinator Charlene Smith is in attendance. Two other staff members are going to IP Training Thursday and Friday this week.

**Wildland:** Chief Olme reported that the Type 3 is currently available as of today and is ready to go and support California with the L.A. Wildfires. The District has received two of the seven Wildland billing payments from the State for the 2024 season.

**Capital Improvement Plan:** No updates.

**Strategic Plan:** No updates.

**Local #5227 Contract:** The Board authorized Chief Olme to move forward with providing the redline copy of the final draft Collective Bargaining Agreement to the Union for review.

**Hartsel/NWFPD Future Merger Conversation:** Chief Olme advised the Board that this is still in the early stages, and only conversations are being held now.

FINANCIAL  
MATTERS

Ratify Payment of Claims: Ms. McFarland reviewed expenditures with the Board for the period November 1, 2024, through December 31, 2024, totaling \$542,076.35. Following review and discussion, upon motion duly made by Director Kritzmire, seconded by Director Streeter and, upon vote, unanimously carried, the Board ratified approval of the payment of claims for the period November 1, 2024, through December 31, 2024, totaling \$524,076.35

Review and Accept Budget vs Actual from Period Ending November 30, 2024 and Cash Position Statement for the Period Ending December 31, 2024: Ms. McFarland

reviewed with the Board the Budget vs Actual for the period ending November 30, 2024 and Cash Position Statement ending December 31, 2024 and answered questions. Following review and discussion, upon motion duly made by Director Mitchell, seconded by Director Streeter and, upon vote, unanimously carried, the Board accepted the Budget vs Actual ending November 30, 2024 and the Cash Position Statement for the period ending December 31, 2024.

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LEGAL MATTERS Attorney's Report: Attorney Powell reviewed the written Attorney's Report with the Board and answered questions.

Consider Approval of Resolution Calling for May 2025 Election: Attorney Powell reviewed with the Board the Resolution Calling for May 2025 Election and answered questions. Following review and discussion, upon motion duly made by Director Mitchell, seconded by Director Kritzmire and, upon vote, unanimously carried, the Board approved the Resolution Calling for May 2025 Election, with the correction of the contact email address for DEO.

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COMMUNITY MATTERS There were no Community Matters to bring before the Board.


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OTHER BUSINESS There was no Other Business to bring before the Board.

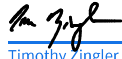
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ADJOURNMENT There being no further business to come before the Board, the meeting was adjourned at 7:36 P.M.

Respectfully submitted,

By:   
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Tiffany Skoglund  
Secretary for the Meeting

THESE MINUTES ARE APPROVED AS THE OFFICIAL MINUTES OF THE January 8, 2025, REGULAR MEETING OF THE NORTH-WEST FIRE PROTECTION DISTRICT BOARD OF DIRECTORS, BY THE DIRECTORS SIGNING BELOW:



Timothy Zingler (Feb 14, 2025 04:20 MST)

Tim Zingler



Jeff Streeter (Feb 17, 2025 20:00 MST)

Jeff Streeter



Maria Mitchell (Feb 17, 2025 14:28 MST)

Maria Mitchell



Cory kritzmire (Feb 17, 2025 13:07 MST)

Cory Kritzmire

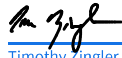
I hereby attest that the information communicated during the Executive Session, which was not recorded, constituted privileged attorney-client communications.



Emily J. Powell (Feb 18, 2025 04:01 MST)

Emily Powell, Esq.

I hereby attest that the Executive Session was confined to the topics authorized for discussion in Executive Session pursuant to C.R.S. 25-6-402(4)(b) and (e).



Timothy Zingler (Feb 14, 2025 04:20 MST)

Tim Zingler, President